



**TOWN OF WESTFORD  
ECONOMIC DEVELOPMENT COMMITTEE**

TOWN HALL  
55 Main Street  
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**Meeting Minutes  
Economic Development Committee**

Thursday, October 15, 2015 at 8:15 AM  
Town Hall, Main Conference Room, 2<sup>nd</sup> Floor  
55 Main Street, Westford

**Attending:** Tom Barry, Ron Caterino, Eli Demetri, Chris Kluchman, Heather Maietta, Bill Nussbum, Jodi Ross and Tom West

The meeting was called to order by Tom Barry at 8:17 AM.

**Administrative Items**

The minutes of the September 17, 2015 meeting were approved with one abstention.

Jodi mentioned that there was a tentative P&S for Drew Farms.

Tom Barry discussed a possible change in the EDC Chairmanship and requested that the members give this consideration prior to the next meeting.

**12 North Main Street Task Force**

Eli reported that the town has taken possession of the three parcels. The task force has proposed stabilizing the structure and have received approval from the CPC of using \$378,000 for this purpose.

A Request for Interest in developing the property was sent out and only received two responses.

**EDSAT Project**

The final presentation from Dr. Barry Bluestone will be held from 9:00AM-10:00AM on November 9, 2015 at the Westford Regency. Ron Caterino has sent out invitations to 105 Town Staff & Boards, Public Officials, and all members of the WBA. As of October 15, 2015 we have 19 acceptances. Jodi Ross will send a reminder to all Town Staff & Board Members who have not yet responded and Ron Caterino will send a reminder to the rest.

**Westford Marketing Presentation**

Heather Maietta presented the Draft marketing presentation and the committee made several changes.

**Cross Town Connect**

Chris gave a detailed update of the CTC activities. The TMA has started a program of open enrollment which could impact Westford employees.

TMA has issued an RFP to build a new shelter which is due at the end of October.

TMA is also evaluating additional service to Alewife.

**Small Business Assistance-TURA**

Chris Kluchman commented that this is the second round, as several Westford businesses have already used the grants.

A note concerning grant availability has been sent to WBA for circulation.

The meeting adjourned, by unanimous vote, at 9:35 AM.

Respectfully Submitted

Tom Barry  
EDC Chair